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Las Vegas, NV 89118  
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Brian Sandoval  
*Governor*

James Dzurenda  
*Director*

## State of Nevada Department of Corrections

### RE-ENTRY TASK FORCE

#### Minutes of Meeting December 13, 2016

**Meeting Location:** Laxalt Building  
2nd Floor Chambers  
401 N. Carson Street  
Carson City, NV 89701

**Video Conference:** Grant Sawyer State Office  
Building, Suite 5100  
555 East Washington Ave.  
Las Vegas, NV 89101

I. **Call to Order:** Director Jim Wright called the meeting to order at 1:03 PM

**Roll Call:** Roll call was taken by Director Jim Wright

**Members Present:**

David Helgerman, Captain, Dept. of Public Safety  
James Dzurenda-Director NDOC  
John Collins-NDOC Re-Entry Administrator  
Jon Ponder-Founder and CEO of Hope for Prisoners  
Jim Wright-Director of Dept. of Public Safety  
Kathleen Dussault-Deputy Director of Veterans Services  
Steve Burt-Ridge House  
Terry Hubert-Ridge House UNR Dept. of Criminal Justice

**Members absent:**

Don Soderberg-Dept. of Employment Training and Rehabilitation  
Richard Whitley-Dept. of Health and Human Services

**Verification of a Quorum**

Legal Counsel Erin Albright, Deputy Attorney General, verified a presence of a quorum.

**Others Present:**

Sheila Lambert, NDOC Policy and Grant Administrator

\*Please note that all attendees may not be listed above.

II. **Public Comment.**

Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting.

No public comment from Carson City  
No public comment from Las Vegas

III. **Acceptance and Approval of the Minutes – October 16, 2016 (For Possible Action).**

Terry Hubert motioned to accept the minutes as submitted and seconded by John Collins. Minutes of the meeting held on October 16<sup>th</sup>, 2016 Re-Entry Task Force was approved with a unanimous vote.

IV. **Second Chance Grant Act – Statewide Adult Recidivism Reduction Strategic Plan Implementation Grant - Recommendations and discussion on five defined work groups (Legislation, Family Unit, Justice, Parole, Evaluation). Discussion on expanding work groups to also serve as platforms for statewide engagement and communication to the Task Force on recommendations, beyond Second Chance Grant - John Collins (For Possible Action).**

John Collins stated in regards to the Statewide Adult Recidivism Reduction Strategic Plan Implementation Grant we have recommendations on five defined working groups. These groups are the Legislation, Family Unit, Justice, Parole, and Evaluation. He clarified these groups were brought up at the last meeting as committees and would like to identify and clarify those to be working groups as opposed to committees.

Sheila Lambert wanted to clarify that the five defined working group names were identified with the steering team members assigned to it and were actually broken down into six actual working group names, the original five working groups were the topic areas and further defined into six actual working groups to better tie the strategic grant initiatives to actual tasks.

Director Jim Wright wanted to clarify that instead of five working groups there is a need for actually six working groups.

Sheila stated “yes”. She would like the board to consider these six work groups. They are the Reentry Planning and Tracking work group, Offender Programming work group, Reentry Network and Employment Development work group, Family Involvement in Reentry work group, Offender Supervision work group, and the Community Justice Partnerships and Policy-Making work group.

Director Wright asked for a motion to accept these six working groups instead of the original five. John Collins motioned to have the six work groups as described moving forward as opposed to the five originally proposed. It was seconded by (inaudible).

Director Wright stated the motion was seconded and would like to take a vote.

The motion to have the six working groups as discussed was passed with a unanimous vote.

V. **Re-Entry Task Force Meeting Schedule – Recommendation to change quarterly meetings to bi-annual meetings (2<sup>nd</sup> Tuesday of July and December). Chair reserves the right to call a meeting at any time – John Collins (For Possible Action).**

John Collins stated he would like to make a recommendation to change the Re-Entry Task Force meetings from quarterly to bi-annually, and meet on the second Tuesday of July and December, with the option for the Chair to call additional meeting if needed.

Director Wright stated the Grant requires the Re-Entry Task Force to exist but, does the Second Chance Grant have any meeting requirements for the Re-Entry Task Force.

John Collins stated “NO” and explained that the working groups would be continually meeting to meet the requirements for the grant.

Mr. Collins also clarified that each of the six working groups will have a chair person and they would be the ones responsible to report out to the Task Force what they are accomplishing.

Sheila Lambert stated upon the approval of item number four, we will now take the six working groups and attach specific criteria through the strategic plan and the grant so that there is a scope for each of the working groups to know what they need to accomplish by that time frame.

Director Jim Wright asked if the whole outline of those criteria’s will be reported back to the Task Force.

Sheila stated “Yes”

Director Wright asked for a motion to pass the recommendations to have the Re-Entry Task Force meetings changed from quarterly to bi-annually with the option for the board to call any additional meeting if needed.

David Helgerman motioned to accept, Terry Hubert seconded it.

Motion to change the Re-Entry Task Force meetings from quarterly to bi-annually, to be held on the second Tuesday of July and December with the option for the Chair to call additional meetings if necessary, passed with a unanimous vote.

#### **VI. Public Comment.**

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Mr. Oswaldo (Ozzie) Perez, the Re-Entry Affairs Coordinator for Herlong Federal Prison just wanted to remind the panel that he would like to offer his services to be in one of the working groups. He also stated that part of his education department and unit team case managers would also like to be on one of the working groups. Director Jim Wright thanked Mr. Perez and asked him to give his information to Mr. John Collins. Director Wright also stated he appreciated it and would certainly like to have his input and services.

There were no comments from Las Vegas.

#### **VII. Adjournment.**

David Helgerman motioned to adjourn, Mr. John Collins seconded it.

Director Jim Wright adjourned the meeting at 1:16 PM

Note: Any agenda item may be taken out-of-order; items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time. The Task Force, within its discretion, may allow for public comment on individual agenda items. Public Comment may be limited to three minutes per speaker at the discretion of the Task Force Chair. Members of the public are encouraged to submit **written comments** for the record.

We are pleased to make reasonable accommodations for attendees with disabilities. Please call [\(702\) 486-9941](tel:7024869941), in advance, so that arrangements can be made no later than 4:30 PM on December 9th, 2016

Supporting materials may be obtained by contacting Darla Steib at (702) 486-9941 or [dsteib@doc.nv.gov](mailto:dsteib@doc.nv.gov) and are available at Nevada Department of Corrections, Re-Entry Department at 3955 W. Russell Rd., Las Vegas, NV 89118

**NOTICES FOR THIS MEETING HAVE BEEN POSTED IN ACCORDANCE WITH NRS 241 AT THE FOLLOWING LOCATIONS:**

Office of the Attorney General, 100 N. Carson Street, Carson City, NV 89701

Office of the Attorney General, 5420 Kietzke Lane – Suite 202, Reno, NV 89511

Casa Grande Transitional Housing, 3955 W. Russell Rd. Las Vegas, NV 89118

The Laxalt Building, 401 North Carson Street, Carson City, Nevada, 89701

The Grant Sawyer State Office Building, 555 East Washington Avenue, Suite 5100, Las Vegas, Nevada, 89101

The State of Nevada Website ([www.notice.nv.gov](http://www.notice.nv.gov))

The Department of Corrections Website ([www.doc.nv.gov](http://www.doc.nv.gov))

The Department of Public Safety Website ([www.dps.nv.gov](http://www.dps.nv.gov))