

**NEVADA DEPARTMENT OF CORRECTIONS
ADMINISTRATIVE REGULATION
572**

**COLLECTION OF BLOOD AND SALIVA SAMPLES FROM
INMATES**

Supersedes: AR 641 (Temporary, 06/17/12)
Effective Date: October 15, 2012

AUTHORITY

NRS 176.0911
176.0912
176.0913
176.0915
176.0917
179A.075
209.131

RESPONSIBILITY

The Wardens is responsible to implement this administrative regulation and will ensure compliance of this regulation.

All Department employees have the responsibility to have knowledge of and comply with this regulation

572.01 IDENTIFICATION OF INMATES REQUIRING DNA SPECIMENS

1. The staff at Department institutions will collect a saliva biological specimen for DNA testing from each new commit unless a biological specimen has been collected on a previous incarceration (booking number) and is documented in the Nevada Offender Tracking Information System (NOTIS) or a County Forensic Lab report.
2. Medical staff will collect a blood biological specimen for DNA testing upon receipt of an approved court order for such.
3. Designated staff will collect a saliva specimen for DNA testing upon receipt of an approved court order for such.

572.02 SPECIMEN DRAW PREPARATION

1. The institutional staff must obtain the saliva specimen from the inmate, utilizing the DNA specimen kit provided by the Washoe County Forensic Laboratory or the Las Vegas Metro Police Forensic Laboratory, DNA Section or any county forensic laboratory.

A. The DNA specimen kits for saliva specimen contain the following items and will only be taken by staff trained to collect a saliva specimen.

- (1) Fingerprint form;
- (2) Identification sticker;
- (3) Saliva stick; and
- (4) Specimen delivery tube.

2. The DNA specimen kits for blood specimen contain the following items and will be drawn only by medical staff when court ordered.

- (1) Fingerprint form;
- (2) Identification sticker;
- (3) Blood tube (EDTA/purple top);
- (4) Styrofoam box; and
- (5) Rubber band.

572.03 SPECIMEN DRAW PROCESS

1. The designated intake staff will ensure the collecting of the saliva specimen will follow the process stated in this administrative regulation.

A. Collect the saliva specimen utilizing the kit provided, according to AR 752.02.

B. Label the specimen with the inmate's name and Department identification number and properly seal.

C. Obtain the right and left thumb prints from the inmate on the form provided by the laboratory and record the Department's identification number.

- D. The designated institutional staff will enter the information into NOTIS indicating the specimen has been obtained.
2. Medical staff will verify the requirement to obtain a blood specimen with supporting documentation such as a court order.
- A. The sample will be obtained and secured as directed by the kit directions.
- B. The information required on the package to be used to return the blood specimen to the appropriate forensic lab will be completed by the appropriate medical staff.
- C. The specimen must be refrigerated pending transport and/or delivery to the designated forensic laboratory. The specimens are not to be stored with edibles or any food items.
- D. This process is mandatory and may not be refused.

572.04 DELIVERY OF SPECIMEN

1. Delivery of the saliva specimens to the designated Department of Public Safety office will be provided by the appropriate method.
2. Delivery of blood and/or saliva specimens will be completed in accordance with the court order.
3. Institutional staff will ensure the pick-up of the specimen is properly logged into NOTIS for intake on the Court Ordered Medical Test screen.

APPLICABILITY

1. This AR requires an Operational Procedure.
2. This regulation requires an audit.

REFERENCES

ACA Standards (4th Edition) 4-4102



James G. Cox, Director



Date