

**NEVADA DEPARTMENT OF CORRECTIONS  
ADMINISTRATIVE REGULATION  
153**

**CRITICAL INCIDENT REVIEW**

**Supersedes:** AR 153 (11/13/09); and AR 153 (Temporary, 11/25/13); 12/17/13;  
(Temporary, 06/01/17)  
**Effective Date:** 08/30/17

**AUTHORITY:** NRS 209.131

**PURPOSE**

The purpose of the critical incident regulation is to ensure that the Nevada Department of Corrections prepares for and effectively responds to critical incidents through the appropriate use of resources. The prevention and effective management of critical incidents can assist minimize the negative impact of an unexpected event.

**RESPONSIBILITY**

The Director is responsible to establish policy and procedures for reviewing critical incidents which occur within the Nevada Department of Corrections that may reduce potential recurrence of similar critical incidents.

**153.01 CRITICAL INCIDENT REVIEW PROCEDURE**

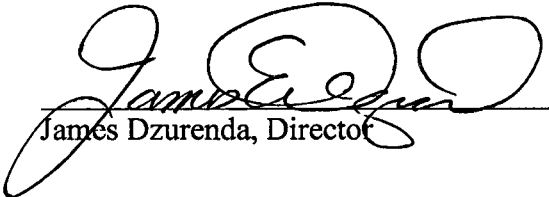
1. Critical Incident Reviews shall only be ordered by the Director.
  - A. Any member of the executive staff may recommend that a Critical Incident Review be conducted.
  - B. The Inspector General or designee shall manage a Critical Incident Review, which includes the following:
    - (1) Setting location for the review.
    - (2) Gathering all written reports, materials and evidence pertaining to the incident.
    - (3) Arrange for witnesses and interviews.
2. A Deputy Director, Inspector General and a Warden from an institution/ facility where the incident did not occur will review all written reports and evidence pertaining to the incident.
  - A. In the case of reviewing a death, every effort will be made to have the autopsy report prior to the review.

3. A determination should be made, if possible, as to what exactly happened, who the participants were, why the incident occurred, and how the incident was handled by staff.
4. The Committee must evaluate the adequacy of those policies and procedures that may have been employed regarding the incident in order to determine whether any changes should be recommended to the Director.
  - A. This evaluation should also include whether additional training is needed or whether an existing training program should be modified; and/or
  - B. Whether a corrective action plan will be recommended. If a corrective action plan is recommended, the Warden at the institution will respond to the Director or designee within thirty-\ days.
5. The Critical Incident Review process is not a disciplinary action for staff.
  - A. Should it appear to the Critical Incident Review Committee that there was less than satisfactory performance by one or more employees, the Committee may recommend the initiation of a separate internal administrative investigation against the employee(s).
    - (1) A summary of the particular specifics, surrounding the actions by one or more employees that may have been less than satisfactory performance, shall be documented by the Inspector General in a separate incident report in NOTIS and assigned for investigation.
  - B. Should the Committee determine that an employee(s) engaged in exemplary behavior, the Committee may recommend a written commendation be prepared by the Director.
  - C. Should the Committee determine that the actions of the officers violated department policy, but do not warrant an investigation, a tactical debrief will be conducted to advise the officers involved of the violation.
6. In order to maintain the security of the Department, the review and the finale report shall be confidential.
  - A. The Inspector General shall stamp the original finalized report of the Committee's findings "confidential" and shall submit the report to the Director.
  - B. Only the Deputy Directors and Inspector General are authorized to maintain a copy.
  - C. No other copies will be duplicated or maintained by any person unless specifically approved by the Director.
7. The Director will review the recommendations of the Committee and take appropriate action as deemed necessary.

REFERENCE: ACA 4<sup>th</sup> Edition: 4-4018

**APPLICABILITY**

- 1. This AR does not require an Operational Procedure.
- 2. This AR does not require an audit.



James Dzurenda, Director

8/30/17  
Date