

**NEVADA DEPARTMENT OF CORRECTIONS  
ADMINISTRATIVE REGULATION  
111**

**ORGANIZATIONAL CHARTS**

**Supersedes:** AR 111 (05/20/10); and AR 111 (Temporary, 08/11/14)  
**Effective date:** 09/16/14

**AUTHORITY:** NRS 209.131

**RESPONSIBILITY**

Wardens, Division Heads and Administrators are responsible to develop organizational charts that reflect grouping of functions, the effective spans of control, lines of authority, and orderly channels of communication.

**111.01 ORGANIZATIONAL CHARTS PROCEDURE**

1. Organizational charts will be developed utilizing the Nevada Department of Corrections (NDOC) standard format approved by the Director.
2. Organizational charts will be reviewed and approved by the Wardens/Division Heads.
3. The Director/Medical Director and Deputy Directors will approve all organizational charts for their areas of responsibility and control.
4. The Director will have final approval of all organizational charts.
5. Organizational charts will be revised on an annual basis and as necessary by the responsible party.
6. Copies of all post charts will be maintained by the Deputy Directors.
7. Organizational charts will be posted where staff have access and on NDOC's Web site.

**APPLICABILITY**

1. This regulation does not require an Operational Procedure.
2. This regulation requires an audit.

**REFERENCES**

ACA Standards, 4<sup>th</sup> Edition 4-4010

  
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Director

  
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Date