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Brian Sandoval  
*Governor*

James Dzurenda  
*Director*

## State of Nevada Department of Corrections

### RE-ENTRY TASK FORCE

#### Minutes of Meeting November 16<sup>th</sup>, 2016

**Meeting Location:** Laxalt Building  
2nd Floor Chambers  
401 N. Carson Street  
Carson City, NV 89701

**Video Conference:** Grant Sawyer State Office  
Building, Suite 5100  
555 East Washington Ave.  
Las Vegas, NV 89101

I. **Call to order:** Director Dzurenda called the meeting to order at 1:05 PM

**Confirmation of posting:** Heather Zana, Deputy Attorney General confirmed postings of today's agenda was done according to NRS241.020 Open Meeting Law

**Roll call:** Roll Call was taken by Director Dzurenda

**Members Present:**

James Dzurenda – Director NDOC, Co-Chair of Re-Entry Task Force

John Collins – NDOC, Re-Entry Administrator

David Helgerman, Captain. Dept. of Public Safety

Cody Phinney, Division of Public and Behavioral Health Administrator, proxy for Richard Whitley, Dept. of Health and Human Services

Terry Hubert, Ridge House University of Nevada Reno Dept. of Criminal Justice

Lt. Chris Petko, Proxy for John Ponder, Founder and CEO of Hope for Prisoners

Jim Wright, Director Department of Public Safety Co-Chair of Re-Entry Task Force

Kathleen Dussalt, Deputy Director Department of Veterans Services

Steven Burt, Ridge House.

**Members Absent:**

Don Soderberg, Dept. of Employment Training and Rehabilitation

**Verification of a Quorum**

Heather Zana, Deputy Attorney General, confirmed the presence of a quorum.

**Others Present:** Sheila Lambert, Deputy Director Tristan, and Veronica B. Dahir

\*Please note that all attendees may not be listed above.

**The Pledge of Allegiance:** Was conducted by Director Dzurenda.

- II. First Public Comment (**Discussion Only**) Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting pursuant to NRS241.020

Barbara Hunt from U.S. Probation

There were no other Public comments in Carson City.

There were no Public comments from Las Vegas.

- III. **For Possible Action** – Approval of Minutes for the meeting held on August 17<sup>th</sup>, 2016, in Carson City and Las Vegas, Nevada.

This item will be removed from approval because the last meeting was not held in accordance with the open meeting law. The items will be listed and brought up for approval at other meetings.

**No action was taken**

- IV. **Discussion** – Presentation regarding the Second Chance Act Statewide Adult Recidivism Reduction Strategic Plan Implementation Program Grant – Sheila Lambert

Sheila Lambert from Nevada Department of Corrections, Management Analyst IV, Policy and Grant Administrator, stated the State Of Nevada was awarded the Second Chance Act Adult Recidivism Reduction Strategic Plan Implementation Program Grant. The State was awarded 1.4 million dollars of which nine hundred seventy eight thousand is federal funds. She also stated that we will be working with a number of partners which include the Division of Parole and Probation, University of Nevada Reno, University of Nevada Las Vegas, Department of Health and Human Services, key stakeholders from the Department of Veterans Administration and Nevada community partners such as Ridge House.

The target population to reduce recidivism will be male property offenders between the ages of 18 to 55, who have been identified upon intake to be moderate to high risk of re-offending using the Nevada Risk Assessment System (NRAS) and whereas substance abuse was also a factor in their crime.

She stated that there were 6 major project goals including implementation of a state wide comprehensive re-entry program. The Strategic plan which will be introduced in the next agenda item was a mandatory component to submit for the grant. This strategic plan was developed based off the planning and implementation guide that was put together by the state wide partners.

Sheila also said we will be conducting a comprehensive case management system applying evidence based practices, Integrating the Nevada Risk Assessment System into a seamless data management system, Targeting criminal genic needs using a balance approach for supervising these citizens returning back into the community, and focusing as well on the process and training for NDOC staff and P & P staff to utilize the various core professional practices in the evaluations and using the various assessment tools.

Sheila stated the overall goal is to reduce recidivism by fifteen percent over the next five years and asked if there were any questions.

- V. **For Possible Action / Discussion** - The Task Force Strategic Plan and how we are going to develop – John Collins

Director Dzurenda stated that this strategic plan was submitted to replace the 2010 version. The Director also stated he wanted to make sure there was time to review the strategic plan before any action is taken.

John Collins the State Wide Re-Entry Administrator indicated that the strategic plan that is now being presented was adopted from the strategic plan established in 2010, the 2010 plan has ended and is no longer in process. The strategic plan is now for 2016 to 2021. It was designed through the last implementation grant we received from the Department of Justice and was part of our deliverables. He would like to take this plan to establish committees to help review the plan and move it forward. Director Dzurenda asked if this strategic plan was the actual plan that was submitted to the Second Chance Act Grant.

John Collins stated “yes it was”.

Director also asked; if there were suggestions for changes, will this affect the Second Chance Act Grant?

John Collins stated “no” this plan was developed through the process of our last grant through the implementation process and now we are currently working to move it forward.

Sheila Lambert, stated as part of the grant that we were just awarded this plan was submitted to make sure we were compliant with the requirements of the implementation grant. This does not mean that there isn't opportunity to adjust the plan moving forward working with our partners.

Director Dzurenda asked if there were any question from Carson City

There were no questions from Carson City.

Director Dzurenda asked for comments from Las Vegas.

Jim Wright, thanked the staff for their hard work on the strategic plan, and stated the Executive order that reestablished the Task Force, gave the task force a shall develop a comprehensive statewide strategic plan and recommendations on how best to provide assistance to inmates who are leaving the prison system and re-entering communities within Nevada. That plan was due to the Governor September 1<sup>st</sup>. 2016. Even though we had a late start, there is means for us to have an adjustment for submittal to the governor.

Director Wright asked if this was the strategic plan that was submitted to the grant as evidence that we have moved forward with the first planning grant funds to develop a plan.

Sheila Lambert, stated what the board looked at in one of the last meeting was the planning an implementation guide, which was the bases for the strategic plan. So, the strategic plan that we have now was submitted to the second grant showing with some requirement to the BOJA, that we were bringing this strategic plan to the Task Force Committee at this date for recommendations and changes and approvals moving forward. After meeting with BOJA, they recognize that there might be some modifications or changes. She also stated that everything that is in this strategic plan is reflective of all the hard work from the Nevada stakeholders from communities and many committees from the universities.

Jim Wright thanked Sheila for the explanation and he was hoping for the opportunity for further review.

He also asked if all of the other partners within this plan had a chance to review. Sheila Lambert stated every staff that is mentioned within the strategic plan was part of the yearlong grant and they were part of everything that went into the strategic plan. What we have now is the planning and implementation guide that all the community partners and members across the state were all part of the development. So this is the formalization that all the task members and the working partnerships

were able to review up to this point. If there is something that the leadership and community feel that needs some adjustment on, we can work within the Justice administration.

Director Dzurenda motioned to approve The Strategic Plan with the ability to be brought up at future meetings with suggestions for changes or adjustments.

Motioned by (inaudible) second by Steve Burt from Ridge House

Jim Wright commented for the record that this is a living document and the concept of having the ability to bring up at future meetings for modification as we go along would be appropriate.

Director Dzurenda agrees.

The motion was passed with a unanimous vote.

VI. **For Possible Action / Discussion**, The acceptance of the Sub Committees for the Strategic Plan and the staffing for the proposed Sub Committees.

- a. Legislation
- b. Family Unit
- c. Justice
- d. Parole
- e. Evaluation

After some discussion by the Re-Entry Task Force members in regards to the Open Meeting Law and Sub Committees, this item was removed from the agenda.

VII. **Action** – Determine the next scheduled meeting date and time.

Director Dzurenda moved to accept the next meeting on December 13<sup>th</sup>, 2016 at 1:00 PM

Motioned by Kathleen Dussualt Second by David Helgerman and approved by a unanimous vote.

VIII. **Second Public Comment (Discussion Only)** Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting pursuant to NRS241.020

There were no Public comments from Carson City

There were no Public comments from Las Vegas

IX. **Adjournment.**

Director Dzurenda adjourned the meeting at 1:41PM

Note: Any agenda item may be taken out-of-order; items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time. The Task Force, within its discretion, may allow for public comment on individual agenda items. Public Comment may be limited to three minutes per speaker at the discretion of the Task Force Chair. Members of the public are encouraged to submit **written comments** for the record.

We are pleased to make reasonable accommodations for attendees with disabilities. Please call [\(702\) 486-9941](tel:7024869941), in advance, so that arrangements can be made no later than 4:30 PM on November 14<sup>th</sup>, 2016

Supporting materials may be obtained by contacting Darla Steib at (702) 486-9941 or [dsteib@doc.nv.gov](mailto:dsteib@doc.nv.gov) and are available at Nevada Department of Corrections, Re-Entry Department at 3955 W. Russell Rd., Las Vegas, NV 89118

NOTICES FOR THIS MEETING HAVE BEEN POSTED IN ACCORDANCE WITH NRS 241 AT THE FOLLOWING LOCATIONS:

Office of the Attorney General, 100 N. Carson Street, Carson City, NV 89701

Office of the Attorney General, 5420 Kietzke Lane – Suite 202, Reno, NV 89511

Casa Grande Transitional Housing, 3955 W. Russell Rd. Las Vegas, NV 89118

The Laxalt Building, 401 North Carson Street, Carson City, Nevada, 89701

The Grant Sawyer State Office Building, 555 East Washington Avenue, Suite 5200, Las Vegas, Nevada, 89101

The State of Nevada Website ([www.notice.nv.gov](http://www.notice.nv.gov))

The Department of Corrections Website ([www.doc.nv.gov](http://www.doc.nv.gov))

The Department of Public Safety Website ([www.dps.nv.gov](http://www.dps.nv.gov))