

Control Officer/Count Instructors Notes

Control Officers should be able to do an emergency count within (5 minutes) of notification.

This count process (Formal Count) is a regular, required count of inmates in an institution.

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This count process (Informal Count) is a frequent but irregular check to verify that all inmates under the supervision of an officer are present. This count is often done on work details.

Informal counts may be done by anyone who has the authority to supervise inmates.

When conducting counts, one should always look for living, breathing flesh.

There will be a minimum of how many formal counts in a 24-hour period (5)

Nothing short of an emergency should distract one while performing a count.

During a negative count, what is being counted? (Empty Beds)

Who is responsible for an accurate and true count? (The officer who did the count)

There are how many types of counts? (6)

Formal Informal Negative Picture Emergency Outcount

When counting where inmates are permitted to move about freely, there should be a minimum of two officers conducting the count. (True)

Never allow inmates to be involved in count procedures or allow inmate movement or interruptions during count.

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