

**NEVADA DEPARTMENT OF CORRECTIONS
ADMINISTRATIVE REGULATION
803**

NEVADA DEPARTMENT OF CORRECTIONS CREDIT AWARDS

Supersedes: AR 803 (Temporary, 01/12/12)
Effective Date: 06/17/12

AUTHORITY: NRS 209.432 – 449

RESPONSIBILITY

The designated Deputy Director is responsible for the Department's meritorious credits awards process.

The Warden is responsible to assure timely and accurate processing of these credits.

All staff are responsible to have knowledge of, and comply with this procedure.

803.01 CREDIT AWARDS

1. Educational Degree Credits will be awarded per the requirements of Nevada Revised Statutes (NRS) 209.433-209.4465.

A. Credit for each additional higher educational degree is at the Director's discretion. If granted, a maximum of 90 credits will be awarded.

B. Non-accredited correspondence courses are not eligible for credit awards.

C. Inmates are responsible to provide appropriate documentation if there are discrepancies in records.

D. Inmates cannot receive credits for a secondary educational degree that is less than the one already obtained. Example: If an inmate has an AA degree, he cannot receive credit for a high school diploma.

E. Inmates are permitted to receive credits for a post secondary educational degree that is lower than one already earned. Example: If an inmate already has earned a masters degree (e.g. M.S. in Social Work), he or she can get credit for a associate of arts in Astronomy. An A.A. is a lower degree than an M.S., but both are higher education, post-secondary degrees which is what NRS 209.4465 (3) requires.

2. Substance abuse treatment credit awards shall be awarded per the requirements of NRS 209.448.
 - A. Inmates may attend the program more than once; however, credits will only be awarded once per booking.
 - B. Credits will only be awarded for programs instructed by a person who is licensed as a clinical alcohol and drug abuse counselor, licensed or certified as an alcohol and drug abuse counselor or certified as an alcohol and drug abuse counselor intern or a clinical alcohol and drug abuse counselor intern or a psychologist employed by the Department.
 - C. Each phase of inpatient substance abuse programs are considered to be a complete program for purpose of meritorious awards. Credits for inmates will be submitted at the end of each phase.
3. Vocational Education and Training or other approved program completion credits will be awarded per the requirements of NRS 209.449.
 - A. An inmate must complete all phases or course work prior to receiving credits.
 - B. Credits will be granted for completion of a vocational program in addition to credits awarded for a GED and/or High School Diploma.
4. Per the requirements of NRS 209.446, 209.4465, and 209.449, the Director has discretion to award exceptional meritorious service and achievement credits.
 - A. No program is preapproved to offer exceptional meritorious service credits as an enticement to participate in the program.
 - B. Exceptional meritorious service credits awarded under authority of NRS 209.446 and 209.4465 cannot exceed 90 credits per year.
5. A list of approved credit programs will be distributed to all facilities and institutions and updated as necessary.
 - A. The designated Deputy Director is responsible for reviewing, maintaining and distributing a list of approved credit awards.
6. Exceptional meritorious service credit awards for fire suppression services must be submitted on DOC form 3077 prescribed by the Department.
 - A. Fire suppression credits are submitted by the State Forester.
 - B. Exceptional meritorious service credits awarded for fire suppression contribute to the 90-credit limit noted in Section 4.B.

- C. The Director or the Director's designee will determine which inmates will be granted these credits and the amount of credits, if any, to approve.
7. Wardens may request exceptional meritorious service credits for inmates housed under special circumstances such as but not limited to, gyms and security /threat group debriefing units.
- A. The Director or the Director's designee will determine the rate at which credits are awarded in special housing situations.
- B. Institutional operational procedures must be submitted along with the request, detailing the institutional criteria and submission process for inmates to receive these credits.
8. Approved classes and programs may be awarded credits as determined by appropriate state statutes with the Director's discretion.
9. No inmate shall have any involvement in gathering or documenting meritorious credits.
10. Under NRS 209.449 and NRS 209.448, educational, vocational and substance abuse treatment program credits must be given in full.
11. Institutions will ensure that credits being submitted are not a duplication of previous credits earned for the same event.
12. Credits earned for vocational and educational achievement will be reviewed by the Department's Primary/Secondary Educational Consultant.
13. All requests for exceptional meritorious service credits under NRS 209.446 and NRS 209.4465 require a separate posting.
14. All credits will be processed and posted via the NOTIS system.
15. The inmate grievance process will be used to resolve all disputes.
16. OMD Staff can reduce the credit award to bring sentence credits in line with actual release dates. Only the Director/designee can reduce credits. Credit awards which create a situation of immediate release will be processed as expeditiously as possible on a case by case basis.
17. DOC form 3077 will be utilized to make manual adjustments to an inmate's credit record.
18. These provisions do not create any liberty interest or right to any credits on behalf of inmates, nor is any liberty interest to be implied from any part of these provisions.

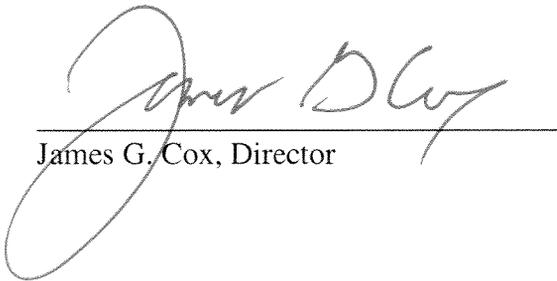
APPLICABILITY

1. This AR requires an Operational Procedure (OP) for each institutional facility.

2. This AR requires an audit.

ATTACHMENT

Attachment 1 - NDOC AR 803 Credit Awards



James G. Cox, Director

5/30/12
Date

NEVADA DEPARTMENT OF CORRECTIONS
AR 803 CREDIT AWARDS

EFFECTIVE 06/16/2011

Higher Educational Programs	209.4465(3)	Min	Max	Contributes to 90-day per calendar year credit	NOTIS Override available
Bachelor's (BA or BS) Degree	90	Y	Y	N	N
Master's (MA or MS) Degree	90	Y	Y	N	N
Second MA, BA, BS, MS, PhD	90	Y	Y	N	N

Crimes committed after 7-1-85 and sentenced before 7/17/97. Credits apply to all minimum sentences except those that have a specified minimum.	Crimes committed on or after 7-17-97. Credits apply to minimum only for those inmates that qualify under NRS 209.4465(8)	Contributes to 90-day per calendar year credit	NOTIS Override available
Educational Programs	NRS 209.446(2)	Min	
GED	30	Y	N
High School Diploma	60	Y	N
Associate's (AA) Degree	90	Y	N

Crimes committed after 7-1-85 and sentenced before 7/17/97. Credits apply to all minimum sentences except those that have a specified minimum.	Crimes committed on or after 7-17-97. Credits apply to minimum only for those inmates that qualify under NRS 209.4465(8)	Contributes to 90-day per calendar year credit	NOTIS Override available
Job Skills	NRS 209.446(4) (90/cal yr)	Min	
Urethra I	30	Y	N
Urethra II	30	Y	N
Urethra III	30	Y	N
Barbing Year Future Job Headings Skills	15	Y	N
Commercial Drivers License	15	Y	N
Financial Literacy	15	Y	N
Legal Design (JNH Coop, Ex)	15	Y	N
Locksmith Operator Training	15	Y	N
Master Carpenter (JNH Coop, Ex)	30	Y	N
OSHA10 Construction Safety and Health Outreach Course	10	Y	N
Photovoltaic	10	Y	N
Spewtable	30	Y	N
Welding (Be-Kemp)	10	Y	N

Crimes committed after 7-1-85 and sentenced before 7/17/97. Credits apply to all minimum sentences except those that have a specified minimum.	Crimes committed on or after 7-17-97. Credits apply to minimum only for those inmates that qualify under NRS 209.4465(8)	Contributes to 90-day per calendar year credit	NOTIS Override available
NDF Classes	NRS 209.446(4) (90/cal yr)	Min	
Certified Airboat	30	Y	N
Firefighting basic Training S-130 & S-190 (NDJF)	30	Y	N
Helack Helicopter Firefighter Training S-271 (NDJF)	30	Y	N

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Program Course	Credits completed after 7-1-95 and sentenced before 7/1/97 Credits apply to all minimum sentences except those that have a specified minimum	NRS 209.446(4) (90CAL YR)	Min	Credits committed on or after 7-1-97. Credits apply to minimum only for those inmates that qualify under NRS 209.446(5) (90CAL YR)	Max	Credits apply to 90-day per calendar year limit	NOTES Override available
ABC's of Parenting/Monitoring Families/Parent Teen Solutions (Clark County Social Services Parenting Project) All 3 must be completed for one award of 15 credits.							
Anger Management		15	Y	15	Y	Y	N
Anger Year Page		15	Y	15	Y	Y	N
Certified Heeditioner		15	Y	15	Y	Y	N
Commitment to Change - Phase I Volume 1-3		0	Y	15	Y	Y	N
Commitment to Change - Phase II Volume 4-6		0	Y	15	Y	Y	N
Commitment to Change - Phase III Volume 7-9 All 9 phases must be complete prior to obtaining 45 credits. Exception if inmate is moved prior to completion, will receive 15 credits for 1st phase.		45	Y	15	Y	Y	N
Communications		15	Y	15	Y	Y	N
Domestic Violence		15	Y	15	Y	Y	N
Emotions My/SON'S Help for Emotions		15	Y	15	Y	Y	N
Family		15	Y	15	Y	Y	N
Family		15	Y	15	Y	Y	N
Fitness and Wellness		30	Y	15	Y	Y	N
Gang Awareness (per six months)		30	Y	30	Y	Y	N
Gang Awareness		15	Y	15	Y	Y	N
Health-Related Recovery - HRR (NROC, SOC)		30	Y	30	Y	Y	N
Job Survival Skills		15	Y	15	Y	Y	N
Job/On-Site Data		15	Y	15	Y	Y	N
Material Health and Child Care (f. MWCOC)		15	Y	15	Y	Y	N
New Beginnings		30	Y	30	Y	Y	N
One World		60	Y	60	Y	Y	N
Parenting		15	Y	15	Y	Y	N
Practical Solutions		15	Y	15	Y	Y	N
Relationship Skills		15	Y	15	Y	Y	N
Seeking Safety I		15	Y	15	Y	Y	N
Seeking Safety II		15	Y	15	Y	Y	N
Senior Structured Living "Tan Girl" - Per Phase		30	Y	30	Y	Y	N
STEPPS		15	Y	15	Y	Y	N
STOP Sex Offender I		30	Y	30	Y	Y	N
STOP Sex Offender II		30	Y	30	Y	Y	N
STOP Sex Offender III		30	Y	30	Y	Y	N
STOP Sex Offender IV		30	Y	30	Y	Y	N
Stress/Anxiety Management		15	Y	15	Y	Y	N
Structured Living Program Basic Training (LCC)		30	Y	30	Y	Y	N
Structured Living Program Resurgence		30	Y	30	Y	Y	N
Surviving Sexual Assault/SOAAT (f. MWCOC)		15	Y	15	Y	Y	N
Thinking for a Change		15	Y	15	Y	Y	N
Unbearable Stress		15	Y	15	Y	Y	N
Victim Awareness/Empathy		15	Y	15	Y	Y	N
Women's Health		15	Y	15	Y	Y	N

**NEVADA DEPARTMENT OF CORRECTIONS
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EFFECTIVE 08/16/2011

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EFFECTIVE 06/16/2011

Vocational, Educational and/Training or other Program 3.5 Cumulative GPA or other Exceptional Course Completion Awarded or a Case By Case Basis	No time frame requirement		Contributes to 90-day per calendar year limit	NOTIS Override available
	NRS 209.449(2) 60	Min N		

Footnotes:

- All credits earned pursuant to NRS 209.446-5 are not applied to the minimum sentence, if the offender convicted of:
 - (a) Any crime that is punishable as a felony involving the use or threatened use of force or violence against the victim;
 - (b) A sexual offense that is punishable as a felony;
 - (c) A violation of NRS 484.379, 484.3795, 484.37951 or 484.379778 that is punishable as a felony; or
 - (d) A Category A or B felony.
- Credits awarded pursuant to NRS 209.449.1 must equal a total of 60 to be granted as that is considered a program
- All credits earned pursuant to NRS 209.446.4 and 209.446.5 cannot exceed 90 days in a calendar year
- For sentence credits for offender sentenced on or before June 30, 1989, see NRS 209.433
- For sentence credits for offender sentenced after June 30, 1989, and before July 1, 1985, for crime committed before July 1, 1985, see NRS 209.433
- Commitment to Charge - All 9 phases must be complete prior to obtaining 45 credits. Exception: If inmate is moved prior to completion, inmate will receive 15 credits for phases 1-3.

Approved By: _____ Name and Title
Date _____