



Nevada Department Of Corrections

Administrative Regulation Control Sheet

AR Number:	AR 423
AR Title:	Institutional/Facility Entrance Procedures

AR Revision History

Revision Details	Effective Date
This AR was reviewed by the Subject Matter Expert and it was determined that no changes are required as of this date.	10/20/14
No Additional revisions beyond this line.	---


Director


Date

**NEVADA DEPARTMENT OF CORRECTIONS
ADMINISTRATIVE REGULATION
423**

INSTITUTION/FACILITY ENTRANCE PROCEDURE

Supersedes: AR 423 (Temporary, 09/05/11)
Effective date: 06/17/12

AUTHORITY: NRS 209.131

RESPONSIBILITY:

The Associate Warden is responsible for implementing this policy at each institution and facility.

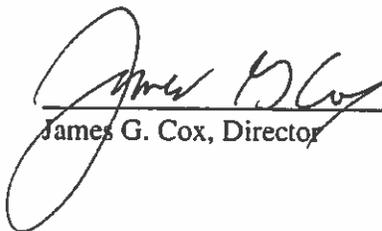
423.01 USE OF SCANNERS

1. All personnel, employees, and visitors will be cleared through the scanner and/or subjected to a hand held scanner search prior to gaining access to any institution of the Department to ensure institutional security. The exceptions to the requirement are listed in 423.01.4 below.
2. Should the institution's scanner be inoperable or not available, a hand held scanner of all personnel, employees, and visitors will be utilized prior to gaining access to any institution of the Department.
3. If an employee, or any approved person being allowed access can not clear a scanner due to medical reasons, a clothed pat down search may be conducted.
 - A. The search will be conducted in an area to ensure privacy.
 - B. Search will be conducted by the same sex of the person being searched.
 - C. Repetitive and documented medical conditions of staff may not result in a pat search as a hand held scanner may be used instead.
4. The following staff/officials are exempt from being processed or searched through any scanner in the Department of Corrections:
 - A. Governor of State of Nevada and his executive staff.
 - B. State of Nevada elected officials, to include:

- (1) Secretary of State
- (2) Attorney General and Deputy Attorney Generals
- (3) State Senators
- (4) State Assemblymen/Assemblywomen
- C. State of Nevada Board of Parole Commissioners
- D. Director, Nevada Department of Corrections
- E. Deputy Directors, Nevada Department of Corrections
- F. Medical Director, Nevada Department of Corrections
- G. Inspector General and IG Investigators, Nevada Department of Corrections
- H. Wardens and Associate Wardens, Nevada Department of Corrections
- I. All Federal and State of Nevada Judges

APPLICABILITY

- 1. This regulation requires an Operational Procedure for every institution and facility.
- 2. This regulation does not require an audit.



James G. Cox, Director

5/30/12

Date