

**NEVADA DEPARTMENT OF CORRECTIONS
ADMINISTRATIVE REGULATION
423**

INSTITUTION/FACILITY ENTRANCE SCANNING PROCEDURE

Supersedes: AR 423 (Temporary, 09/05/11); 06/17/12; (Temporary, 01/03/17)
Effective date: 03/07/2017

AUTHORITY: NRS 209.131; NRS 209.161

PURPOSE:

The purpose of this policy is to prevent the introduction of contraband into NDOC's institutions and facilities in an effort to maintain the safety, security and good order of the facility.

RESPONSIBILITY:

The Warden and/or Facility Manager is responsible for the execution of all policies and the enforcement of all regulations at each respective facility.

The Associate Warden is responsible for implementing this regulation at each institution and facility.

423.01 USE OF SCANNERS

1. All personnel, employees, and visitors shall be cleared through the walk-through scanner and/or subjected to a hand held scanner search prior to gaining access to any institution of the Department to ensure institutional security. The exceptions to the requirement are listed in 423.01.4 below.
2. Should the institution's scanner be inoperable or not available, a hand held scanner of all personnel, employees, and visitors will be utilized prior to gaining access to any institution of the Department.
3. If an employee or any approved person being allowed access cannot clear a walk-through scanner due to medical reasons, a clothed pat down search may be conducted in conjunction with the use of a hand held scanner.
 - A. The search will be conducted in an area to ensure privacy.
 - B. Search will be conducted by a trained correctional staff person of the same sex of the person being searched.

C. Repetitive and documented medical conditions of staff may not result in a pat search as a hand held scanner may be used instead.

4. The following staff/officials are exempt from being processed or searched through any walk-through or hand held scanner in the Department of Corrections:

- A. Governor of State of Nevada and his executive staff.
- B. State of Nevada elected officials, to include:
 - (1) Secretary of State;
 - (2) Attorney General and Deputy Attorney Generals;
 - (3) State Senators; or
 - (4) State Assemblymen/Assemblywomen.
- C. State of Nevada Board of Parole Commissioners.
- D. Director, Nevada Department of Corrections.
- E. Deputy Directors, Nevada Department of Corrections.
- F. Medical Director, Nevada Department of Corrections.
- G. Inspector General (IG) and IG Investigators, Nevada Department of Corrections.
- H. Wardens and Associate Wardens, Nevada Department of Corrections.
- I. All Federal, Nevada State and County Judges.
- J. Visiting Dignitaries; Policy and Program Consultants; Federal Grant evaluators, as approved by the Director.

APPLICABILITY

- 1. This regulation requires an Operational Procedure for every institution and facility.
- 2. This regulation does not require an audit.

REFERENCES

ACA Standards, 4th Edition 4-4156


James Dzurenda, Director

3/7/17
Date