NEVADA DEPARTMENT OF CORRECTIONS
ADMINISTRATIVE REGULATION
404

EMERGENCY SITUATIONS

Supersedes: AR 404 (11/13/09); AR 404 (Temporary, 11/25/13)
Effective Date: 12/17/13

AUTHORITY

NRS 209.131

RESPONSIBILITY

1. Wardens are responsible to develop and maintain a response plan detailing specific responses to emergency situations.

2. All Department employees are responsible to respond in accordance with the response to an emergency situation.

404.01 EMERGENCY SITUATION PROCEDURES

1. When an incident occurs which requires an emergency response, the staff involved must alert staff outside the immediate area so that assistance can be provided and control effected.

2. A Public Information Officer will be designated by the Director, to release media responses outside the institution.

3. The nature of their individual response will depend upon their position at the time of the alarm, instructions given by supervisors and prior training.

4. The Warden/designee has overall command of the institution at all times.

5. In the event of an emergency, no employee of the Department of Corrections may leave the institutional grounds until gate officers have received authorization to reopen the gates to traffic.

   A. Volunteers, venders, etc., will not be allowed to leave until authorized to do so.

6. All traffic other than DOC staff, unless specifically approved by the Warden/designee, will not be allowed access to the institution in the event of an emergency.

7. During emergency situations, employees are subject to the performance of duties which may be outside of their normal job classification and/or normal duty periods.

8. For more specific information regarding responding to emergency situations unique to their institution/facility, refer to the Confidential Emergency Response Manual maintained at each institution/facility.

9. All staff will be trained to the proper response to an emergency situation.

APPLICABILITY

1. This AR does not require an Operational Procedure (OP).

2. This AR does not require an audit.

Director

12/20/13
Date