

**NEVADA DEPARTMENT OF CORRECTIONS
ADMINISTRATIVE REGULATION
338**

FORMER EMPLOYEES ACCESS TO DEPARTMENT PROPERTY

Supersedes: AR 338 (08/13/10); and AR 338 (Temporary, 07/17/14)
Effective Date: 09/16/14

AUTHORITY:

NRS 209.131

RESPONSIBILITY

Appointing Authorities are responsible to ensure compliance with this regulation.

Each employee and former employee has a responsibility to have knowledge of and comply with this regulation.

338.01 ACCESS

1. Former employees may be authorized to access Department institutions and/or administrative offices.
 - A. Former Directors, Deputy Directors, Appointing Authorities, and Wardens who left the Department under good circumstances may be allowed access with approval from the Director.
 - B. Former Associate Wardens, Division Heads, and other employees must be approved by the Deputy Director.
2. Former employees may be required to complete a background check, and must sign the PREA Questionnaire DOC 1057.

APPLICABILITY

1. This regulation applies to all classified and unclassified employees of the Department.
2. This regulation does not require an OP.

3. This regulation does not require an audit.

Director James M. Cox Date 9/17/14